

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
October 19, 2015

Mayor McKinney called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Karen Lea McKinney. Council Members: David Bisbee, Marlene Fatum, Roger Meinert, David Scharlow and Carol Tillotson. Bonnie Danzeisen was absent. City Manager, Ron Howell and City Attorney, Cynthia Wotila were also present. Department Heads, Barbara Westerburg, Chief Chuck Davis, Tom Plummer and Fire Chief Jeff Stein also attended. The meeting was opened with the pledge to the flag. Citizens were in the audience.
- Public Hearing** Mayor McKinney opened the Public Hearing at 7:01 P.M. to receive public comments on Zoning Ordinance No. 002-2015 Amendment to amend Part Twelve, Chapter 1244 of the City Code by adding a new Section 1244.04, which sets Standards for Dimensional and Use Variances. No comments were received from the public or in writing. The hearing was closed at 7:02 P.M.
- Minutes** Motion by Fatum, seconded by Tillotson, **CARRIED**, to accept the minutes of the September 21, 2015 regular meeting as presented. Affirmed by voice vote.
- Bills** Motion by Tillotson, seconded by Bisbee, **CARRIED**, to approve paying bills as presented in the amount of \$318,102.90. Roll call vote. Voting yes were, Bisbee, Scharlow, McKinney, Tillotson, Fatum and Meinert.
- Audience** Janet Campau, Caretaker at Rambadt Park, appeared to report to Council on the 2015 Rambadt Park Camping Season.
- P.D. Vests** Motion by Bisbee, seconded by Scharlow, **CARRIED**, to approve the bid from Armor Express in the amount of \$4,174.00 AND to accept the grant from the Bureau of Justice Assistance in the amount of \$2,026.05 for bulletproof vest for the Police Department. Roll call vote. Voting yes were, Fatum, Tillotson, McKinney, Bisbee, Scharlow and Meinert.
- Patrol Car** Motion by Scharlow, seconded by Fatum, **CARRIED**, to approve the bid from Mark's Body Shop in the amount of \$3,553.15 for the new patrol car partitions. Roll call vote. Voting yes were, Tillotson, Meinert, Fatum, McKinney, Bisbee and Scharlow.
- Reports** Chief Jeff Stein, Fire Department., Chief Chuck Davis, Police Department, Tom Plummer, DPW, and Curt Brackenrich, WWTP, filed written reports.
- Barbara Westerburg provided council members with a Revenue/Expenditure Report as of September 30, 2015 and gave a verbal report.
- Playground Eq.** Motion by Tillotson, seconded by Scharlow, **CARRIED**, to approve the bid from Play Environments Inc. in the amount of \$18,450.00 for playground equipment and installation at the Depot and a swing set and installation at Westerburg Park. Roll call vote. Voting yes were, McKinney, Scharlow, Bisbee, Meinert, Tillotson and Fatum.
- Water Main** Motion by Fatum, seconded by Tillotson, **CARRIED**, to approve the Professional Services Agreement from Fishbeck, Thompson, Carr & Huber in the amount of \$82,900 for Engineering for the W. Stimson and Todd Avenue Water Main Replacement/Extension. Roll call vote. Voting yes were, Bisbee, Fatum, Tillotson, Meinert, Scharlow and McKinney.
- Ordinance** Motion by Bisbee, seconded by Fatum, **CARRIED**, to table action on Ordinance 002-2015 at this time. Affirmed by voice vote.

- MML Dues Motion by Bisbee, seconded by Scharlow, **CARRIED**, to authorize paying the MML Dues in the amount of \$1,702.00. Roll call vote. Voting yes were, Meinert, Bisbee, Tillotson, McKinney, Scharlow and Fatum.
- Sewer Hookup Motion by Bisbee, seconded by Scharlow, **CARRIED**, to allow Taylor Vincent of 21608 North Street to hook up to the City sewer system, one time fact specific, emergency hookup situation, with all the appropriate fees that are applicable. Affirmed by voice vote.
- Richmond Twp. Motion by Bisbee, seconded by Scharlow, **CARRIED**, directing the City Manager and City Attorney to prepare an Ordinance to deal with this type of situation going forward and present it to Richmond Township for their review and approval as soon as possible. Affirmed by voice vote.
- F.D. Wages Motion by Meinert, seconded by Fatum, **CARRIED**, to adopt the Resolution for the new pay scale for the Fire Department effective November 1, 2015. Roll call vote. Voting yes were, Scharlow, Meinert, Bisbee, Fatum, Tillotson and McKinney.

**CITY OF REED CITY
DEPARTMENT HEAD/ADMIN/FIRE
BENEFIT RESOLUTION
October 19, 2015**

WHEREAS, the City Council of the City of Reed City, Michigan, pursuant to the provisions of Section 5.16 of the City Charter has heretofore established the positions of the Department Heads and Administrative Officers and designated benefits and;

WHEREAS, it is necessary to update the benefits from time to time;

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Reed City, Michigan that the following compensation/benefits are updated for the Reed City Fire Department fire fighters due changes in training effective November 1, 2015.

Fire Department

All paid part time firefighters shall receive an hourly call rate of minimum wage plus training, years of service and command officer status increments according to the following schedule:

Hourly Rate	Hourly Rate
Base Rate=Existing Min Wage (\$8.15)	
Years of Service	Command Training
3 yrs. Continuous Service + \$.50	Fire Officer 1 [FO1] + \$.50
7 yrs. Continuous Service + \$.50	Fire Officer 2 [FO2] + \$.50
10 yrs. Continuous Service + \$.50	Fire Officer 3 [FO3] + \$.50
15 yrs. Continuous Service + \$.50	
Training	Command Officer
Fire Fighter 1 [FF1] + \$.75	Fire Chief + \$1.50
Fire Fighter 2 [FF2] + \$.75	Assist. Chief + \$1.00
Medical First Responder [MFR]+ \$1.50	Captain/Lieutenant + \$.75

** Effective January 1, 2016 the Minimum wage increases to \$8.50/hour.

All previous provisions inconsistent with the provisions of this resolution are hereby suspended,

The foregoing resolution declared approved on this date October 19, 2015.

- F.D. documents Motion by Bisbee, seconded by Meinert, **CARRIED**, to approve the destruction of all paper backup records provided we still maintain the offsite digital backup records for the past seven (7) years according to NFPA regulations. Affirmed by voice vote.
- Bids Motion by Scharlow, seconded by Meinert, **CARRIED**, to authorize the Department of Public Works to seek bids for a new dump truck. Affirmed by voice vote.
- Halloween Motion by Bisbee, seconded by Fatum, **CARRIED**, to observe Halloween Trick or Treat night on Saturday, October 31, 2015, from 5:00 P.M. to 7:00 P.M. Affirmed by voice vote.
- P.D. Copier Motion by Meinert, seconded by Fatum, **CARRIED**, to approve the bid from Applied Imaging to lease a Samsung copier at \$49.33 per month for five years. Roll call vote. Voting yes were, McKinney, Scharlow, Bisbee, Meinert, Tillotson and Fatum.
- Consent Motion by Fatum, seconded by Bisbee, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- Committee No Committees have met.
- City Manager Ron Howell reviewed a First Amended Motion for Summary Disposition on the General Mills Tax Assessment Appeal and correspondence from the City Attorney to the State Tax Commission. Ron also noted a letter from USDA confirming we have grant funds in the amount of \$17,250 towards the new patrol vehicle. He also reviewed two pie charts of the General Fund Balance. One dated June 30, 2015 and one dated September 30, 2015. There was discussion on setting a rate for yard waste pick up.
- Councilman Scharlow left the council chambers at 9:12 P.M.
- Ron let council members know he had received RFP's and is currently reviewing them for parcel mapping, the WWTP Asset Management Plan and the WWTP Patterson Road lift station equipment needs.
- Councilman Scharlow returned to the council chambers at 9:14 P.M.
- Also provided to Council was the City Manager's Uncompleted Items List. Charter Amendments vs. Charter Revision was discussed along with changes which have priority and having the attorney move forward with the wording.
- Resignation Mayor McKinney read a letter of resignation from Council person, Bonnie Danzeisen, effective on October 20, 2015.
- Motion by Bisbee, seconded by Meinert, **CARRIED**, a resolution of thank you to Bonnie Danzeisen for her service on City Council and as Mayor of the City of Reed City, and accept her resignation with regrets. Affirmed by voice vote.
- Bills Mayor McKinney appointed Marlene Fatum to review bills prior to the next meeting.
- City Atty. City Attorney, Cynthia Wotila, requested a closed session after Audience Comments to report on pending litigation.
- Audience There were no audience comments.

Closed Door Motion by Meinert, seconded by Fatum, **CARRIED**, to enter into closed door session to meet with legal counsel regarding pending litigation. Roll call vote. Voting yes were, Scharlow, Bisbee, McKinney, Fatum, Tillotson and Meinert.

Council went into closed session at 9:25 P.M.

Council returned to open session at 9:56 P.M.

No decisions were made in closed session.

Council David Bisbee commented the District Library has signed documents with the bank and contractor and the project at 829 S. Chestnut is moving ahead. He said it should be finished by late May or early June of 2016. Dave Scharlow commented at the football game Friday night a concession worker went down and Chief Davis was there to assist and help the family until the ambulance arrived. He also mentioned on Saturday night at the VFW beginning at 6:30 P.M., the local women's club is hosting a wine and beer tasting event with Italian snacks and a silent auction. Roger Meinert shared a story of a friend who dropped Charter because their rates went up and over time they offered his friend up to \$2,500 to break a contract in the event he had signed on with another provider. Roger finds it funny to see Charter raising their rates when their business practices drive customers away. Marlene Fatum inquired about the barrels over the sewer holes at the intersection of Upton and Chestnut. Ron Howell responded that Tom Plummer had met with the building owners's family member who was coordinating the work. A decision has not been made as to do a repair or just go out into the street and replace the sanitary out into the main.

Adjourn Mayor McKinney adjourned the meeting at 10:04 P.M.

Jacalyn R. Beam
City Clerk