

CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
In Person and Virtual Meeting
November 9, 2020

Mayor Guiles called the meeting to order at 7:00 P.M. at 523 S. Morse Street, Reed City, Michigan in person, and also electronically for participation via computer or phone.

- Present Mayor, Trevor Guiles. Council Members: Nathan Bailey, Dan Burchett, Karen McKinney, Roger Meinert, Russell Nehmer and Brad Nixon attended in person. City Manager, Ron Howell, also attended in person. City Attorney, David Porteous attended electronically. Department Heads attending electronically were, Curt Brackenrich, Rich Rehkopf, Barb Westerburg and Jeffrey Stein. Police Chief, Chris Lockhart, attended in person. The meeting was opened with the pledge to the flag. There were citizens attending in person and via electronically.
- Election Nominations for Mayor – Trevor Guiles nominated Roger Meinert seconded by Karen McKinney. Members voted by written ballot. Roger Meinert received a unanimous seven votes.
- Mayor Meinert took his seat as Mayor.
- Election Nominations for Mayor Pro-Tem – Karen McKinney nominated Trevor Guiles seconded by Dan Burchett. Members voted by written ballot. Trevor Guiles received a unanimous seven votes.
- Minutes Motion by McKinney, seconded by Burchett, **CARRIED**, to accept the minutes of the October 19, 2020 regular meeting as presented. Affirmed by voice vote.
- Motion by Burchett, seconded by McKinney, **CARRIED**, to accept the minutes of the October 28, 2020 special meeting as presented. Affirmed by voice vote.
- Agenda Motion by Burchett, seconded by Nehmer, **CARRIED**, to approve the Agenda as presented. Affirmed by voice vote.
- Bills Motion by McKinney, seconded by Bailey, **CARRIED**, to approve paying bills as presented for payment for a grand total approved amount of \$234,313.43. Roll call vote. Voting yes were, Nehmer, Bailey, Meinert, Guiles, Burchett, McKinney and Nixon.
- F.D. Pickup Motion by Guiles, seconded by Bailey, **CARRIED**, to approve the Fire Department to purchase a pickup truck to be used as a grass rig/utility truck, based on the Fire Department specifications, for a total approved amount of up to \$32,000.00. Roll call vote. Voting yes were, Meinert, Nixon, Burchett, McKinney, Guiles, Nehmer and Bailey.
- Reports Chief Jeffrey Stein, Fire Dept., Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barb Westerburg, submitted Financial Reports electronically.
- Motion by McKinney, seconded by Guiles, **CARRIED**, to accept the Department Head reports as presented. Affirmed by voice vote.
- Water Rates Motion by Guiles, seconded by Nehmer, **CARRIED**, to approve the Water Rates Ready to Serve increase as presented, effective with the November 2020 utility billing. Roll call vote. Voting yes were, Bailey, Burchett, Nixon, Guiles, Meinert, Nehmer and McKinney.

2020 SUMMARY OF NEW CHARGES "ALL ENTITIES"

REED CITY WATER						
		CURRENT		NEW		DIFFERENCE
PER 1,000 GAL.		\$2.48		\$2.48		\$0.00
2020		CURRENT		NEW		DIFFERENCE PER MONTH
METER SIZE	READY TO SERVE PER MONTH	CURRENT / OLD METER RATIO REU'S PER METER SIZE	READY TO SERVE PER MONTH	METER RATIO FACTOR - REU'S PER METER SIZE		
3/4	\$6.75	1.00	\$6.90	1.00		\$0.15
1	\$12.15	1.80	\$12.27	1.78		\$0.12
1 1/2	\$26.99	4.00	\$27.61	4.00		\$0.62
2	\$48.59	7.20	\$49.08	7.11		\$0.49
3	\$107.97	16.00	\$110.43	16.00		\$2.46
4	\$194.35	28.79	\$196.32	28.44		\$1.97
6	\$431.89	63.98	\$441.72	64.00		\$9.83

SAW Grant Motion by McKinney, seconded by Guiles, **CARRIED**, to approve the Invoice from Fleis & VandenBrink in the amount of \$44,146.84 for the SAW Grant Project. Roll call vote. Voting yes were, Meinert, Guiles, Bailey, Nehmer, McKinney, Nixon and Burchett.

SAW Grant Motion by Guiles, seconded by Nehmer, **CARRIED**, to approve the submission of SAW Grant Request #27 in the amount of \$59,747.36. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, McKinney, Meinert, Nehmer and Nixon.

Resignation Motion by Bailey, seconded by Nehmer, **CARRIED**, to accept the resignation of councilperson Karen McKinney, effective December 20, 2020. Roll call vote. Voting yes were, McKinney, Guiles, Bailey, Nehmer, Nixon, Meinert (reluctantly) and Burchett.

City Attorney, David Porteous, advised council beginning on December 20, they have 30 days to fill the position.

Consent Motion by McKinney, seconded by Burchett, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.

City Manager City Manager, Ron Howell, reported he had received an update from the Osceola Co. Emergency Manager to review the Safe Reopen Plan for City Hall and make modifications if necessary. Ron also reported he will be bringing a list to the next council meeting on employees who lost work because of quarantine orders and to restore the personal sick leave used. Ron also told council members he would like to update the group photo of council members to individual photos and to email them to him for the City website update. Ron submitted the City Manager Transition Plan for council to review.

Survey Motion by Burchett, seconded by McKinney, **CARRIED**, to decline the request from Kevin Knapp to purchase City property which is adjoining to his parcel. Roll call vote. Voting yes were, Meinert, Nixon, Burchett, McKinney, Guiles, Nehmer and Bailey.

Mayor Report Mayor Meinert appointed a City Manager Search Committee to develop a plan and process to move forward. Committee members appointed were, Nate Bailey, Brad Nixon, Roger Meinert, Ron Howell, Barb Westerburg, Jackie Beam and David Porteous.

Planning Motion buy Meinert, seconded by Burchett, **CARRIED**, to appoint Trevor Guiles as council ex-officio to the Planning Commission. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, Meinert, Nehmer and Nixon. Voting no was McKinney.

- Timber Motion by McKinney, Seconded by Bailey, **CARRIED**, to authorize the City Manager to work with Ken Ford, Forester, to clear cut the 95% Poplar trees only leaving behind the 5% of Maple and Cherry trees on the 13.81 acres of City property off 200th Avenue and the Trail. Roll call vote. Voting yes were, Guiles, Nixon, McKinney, Bailey, Burchett, Meinert and Nehmer.
- ZBA Motion by Meinert, seconded by Burchett, **CARRIED**, to appoint Nate Bailey to the Zoning Board of Appeals. Affirmed by voice vote.
- Cemetery Motion by Meinert, seconded by Burchett, **CARRIED**, to appoint Russell Nehmer to the Cemetery Board. Affirmed by voice vote.
- BOR Motion by Meinert, seconded by Bailey, **CARRIED**, to appoint Michael Howe to the Board of Review term ending 12/31/2020. Affirmed by voice vote.
- Bills The 2020 Schedule of Reviewing Bills appoints Nate Bailey to review bills prior to the December meeting.
- Comments Russ Nehmer commented he was happy to be on board and looks forward to working with everyone. Nate Bailey commented he has been working with Ferris State University architectural program and they will be coming to the Planning Commission meeting in December to make a presentation on the currently empty business buildings in Reed City and the potential they have and ideas for a unified architectural style for the downtown businesses. Dan Burchett conveyed a thank you to the Police Department for being out in the neighborhoods on Halloween and handing out candy to the children. Brad Nixon commented he was happy to be here and on board. Roger Meinert welcomed Russ and Brad and conveyed to Karen he was sorry to see her go.
- Adjourn Mayor Meinert adjourned the meeting at 8:52 P.M.

Jacalyn R. Beam, City Clerk