

**CITY OF REED CITY**  
**REGULAR COUNCIL PROCEEDINGS**  
**May 20, 2019**

Mayor Guiles called the meeting to order at 7:00 P.M. in Council Chambers, 227 East Lincoln Avenue, Reed City, Michigan.

- Present Mayor, Trevor Guiles. Council Members: Nathan Bailey arrived at 7:24 P.M., Dan Burchett, Karen Lea McKinney, Roger Meinert, Dave Scharlow and Carol Tillotson arrived at 7:01 P.M. City Attorney, David Porteous and City Manager, Ron Howell, were also present. Department Heads, Fire Chief Jeff Stein, Chief Chuck Davis, Curt Brackenrich and Rich Rehkopf also attended. The meeting was opened with the pledge to the flag. There were citizens in the audience.
- Add/Delete Addition to Agenda under City Manager: Item No. 6 Petition from teachers regarding sidewalks.
- Agenda Motion by Meinert, seconded by Scharlow, **CARRIED**, to approve the Agenda as amended. Affirmed by voice vote.
- Minutes Motion by McKinney, seconded by Meinert, **CARRIED**, to accept the minutes of the April 15, 2019 regular meeting as presented. Affirmed by voice vote.
- Sp. Minutes Motion by Scharlow, seconded by Burchett, **CARRIED**, to accept the minutes of the May 9, 2019 special meeting as presented. Affirmed by voice vote.
- Bills Motion by Burchett, seconded by Scharlow, **CARRIED**, to approve paying bills as presented for a grand total approved amount of \$281,094.79. Roll call vote. Voting yes were, Burchett, Tillotson, McKinney, Guiles, Scharlow and Meinert.
- Audience Amber Hutchinson, President of the Great American Crossroads Celebration committee, appeared to update council on the festival and request the time to clear the beverage tent be extended until 1:30 A.M. on Saturday night only. The local band, Roosevelt Digs, will be the music that night and they expect there will be a lot of people who will want to stay and visit afterwards. The Police Chief and City Manager expressed their opposition to the extension of time.
- Councilman Bailey arrived at 7:24 P.M.
- Festival Motion by Meinert, seconded by Bailey, **CARRIED**, to approve a temporary liquor license to Sunny's Bar & Grill and the Buckboard Bar for the Great American Crossroads Celebration festival in the downtown area as presented. Affirmed by voice vote.
- Lyle Lodholtz and Brad Doornbos, appeared in support of the draft of the UTV Ordinance and inquired if council members had any questions regarding it or the routes.
- Barb Szymanski and Kathy Gondick spoke in favor of the popularity of the sport, Pickeball, They ask if the council would consider painting lines on the current basketball court and put fencing around the ends to keep the ball in for pickleball at Westerburg Park.
- Pickleball Motion by Meinert, seconded by Scharlow, **CARRIED**, approving lines to be painted on the basketball court at Westerburg Park for the dual use of Pickleball and basketball. Affirmed by voice vote.
- Reports Chief Stein, Fire Dept., Chief Charles Davis, Police Dept, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barb Westerburg also submitted a Revenue/Expenditure Report as of April 30, 2019.
- DPW Motion by Bailey, seconded by McKinney, **CARRIED**, to approve the Department Head reports as presented and allow the DPW Superintendent to hire a new employee a month in advance (June 1). Affirmed by voice vote.

- Truck #5 Motion by McKinney, seconded by Meinert, **CARRIED**, to approve the bid from Robert Bryan in the amount of \$5,000.00 for the Fire Department 1996 GMC Utility Truck #5. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, McKinney, Meinert, Scharlow and Tillotson.
- Patrol Car Motion by Scharlow, seconded by McKinney, **CARRIED**, to approve the bid from Babb Ford in the amount of \$36,745.00 for the purchase of a 2020 Ford Interceptor SUV patrol car for the Police Department. Roll call vote. Voting yes were, Tillotson, Scharlow, McKinney, Guiles, Bailey, Meinert and Burchett.
- UTV's Motion by Meinert, seconded by Scharlow, **CARRIED**, to approve Resolution No. 2019-03, A Resolution to Conduct a One Year Experiment By Allowing Certain Off Road Vehicles to Enter and Use the City Streets To Help Improve Reed City Businesses. Affirmed by voice vote.

**CITY OF REED CITY  
A RESOLUTION TO CONDUCT A ONE YEAR EXPERIMENT BY  
ALLOWING CERTAIN OFF ROAD VEHICLES TO ENTER AND USE  
THE CITY STREETS TO HELP IMPROVE REED CITY BUSINESSES**

**Resolution 2019-03**

**WHEREAS**, The City of Reed City has previously prohibited the operation of ORV's on the public streets due to concerns for public safety, and

**WHEREAS**, the City Council is also aware of the need to promote the Reed City business community, and

**WHEREAS**, a committee of Utility Vehicle users have prepared a proposed Ordinance with: definitions of vehicle type allowed, driving restrictions, and color coded map routes and

**WHEREAS**, the City Council desires not to pass an ordinance at this time and instead conduct a one year experiment under the guidelines of the proposed UTV Ordinance and

**WHEREAS**, the Reed City Police Chief shall be in charge of this experiment and can issue and may revoke as many permits he feels appropriate,

**THEREFORE BE IT RESOLVED**, that the City Council of the City of Reed City wants to thank the efforts of the UTV user committee for their work to propose a change in the City's traffic code to allow certain ORV's on city streets and hereby approves the One Year UTV Experiment commencing with approval of this Resolution and ending May 31<sup>st</sup> 2020.

- USDA Motion by McKinney, seconded by Bailey, **CARRIED**, to approve the USDA Application for Federal Assistance for funding of \$1,035,399 and commitment letter of city share of \$667,406 for a total of \$1,702,805 for Water System Improvements and authorize the City Manager to sign. Roll call vote. Voting yes were, Bailey, Scharlow, McKinney, Tillotson, Burchett, Meinert and Guiles.
- Budget Ron provided a memo reviewing the General Fund Balance Policy. Chamber funding and possible revenue sources were discussed. The largest number of chamber members are in Richmond Township. Ron will approach Richmond Township to see if they will assist with funding.
- MSHDA MSHDA notified the city is awarded \$25,000 to make improvements to five (5) different homes under the guidelines set up by MSHDA. Ron will be attending a training program in Lansing on Wednesday, May 29th and will obtain requirements and guidelines at that time. He will also bring back a Grant Agreement for council to approve and submit to MSHDA by June 29<sup>th</sup>. Deadline for improvements to be done is December 31<sup>st</sup>.

- SAW Grant      Motion by McKinney, seconded by Tillotson, **CARRIED**, to approve Disbursement Request #10 from Fleis & VandenBrink in the amount of \$12,469.44 for the SAW Grant Project and approve invoice 11456749 from HACH Company in the amount of \$396.64 for Mahl Study, for the SAW Grant. Roll call vote. Voting yes were, Tillotson, Bailey, Meinert, Guiles, Burchett, McKinney and Scharlow.
  
- 1<sup>st</sup> Right of Ref      Motion by Meinert, seconded by Burchett, **CARRIED**, to accept the First Right of Refusal for parcel# 67-52-009-035-00 for the minimum bid in the amount of \$696.34 and reject the First Right of Refusal for parcel #67-52-266-009-00. Roll call vote. Voting yes were, Meinert, Scharlow, Burchett, McKinney, Guiles, Tillotson and Bailey.
  
- Can Drive      Motion by Scharlow, seconded by Burchett, **CARRIED**, to authorize the Reed City Student Advisory Council to conduct a Can Drive in the city parking lot next to Pompeii’s, on Saturday, June 1, 2019 from 11:00 A.M. until 1:00 P.M. Affirmed by voice vote.
  
- Ordinance      Councilman Scharlow introduced Ordinance No. 003-2019, An Ordinance to Add Chapter 1441 To Part Fourteen, Title Four, of the Reed City Code, Governing Rental Housing.
  
- Ordinance      Councilman Meinert introduced Ordinance No. 004-2019, An Ordinance to Amend Reed City Code to Add Section 652.12 to Chapter 652 Nuisances (noise).
  
- Budget Amend      Motion by Bailey, seconded by Burchett, **CARRIED**, to approve Budget Amendments as presented by the City Treasurer. Roll call vote. Voting yes were, Meinert, Guiles, Bailey, Tillotson, McKinney, Scharlow and Burchett.

RESOLUTION FOR BUDGET AMENDMENTS

DATE: May 20, 2019

Resolution by the City Council to Amend the 2018/19 fund/department budgets as follows:

<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>	<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
<u>Fund #101 General Fund</u>					
<u>Expenditures (by Department)</u>					
Dept. 336 Fire Department	231,739	224,360	246,739	246,739	15,000
				-	-
<u>Total Increase in Expenditures</u>					<u>\$ 15,000</u>
<u>Revenues (by account)</u>					
#673.200 Sale of Assets	-	-	5,000	5,000	5,000
#690 Fund Reservé	37,300	37,300	47,300	47,300	10,000
<u>Total Increase in Revenues</u>					<u>\$ 15,000</u>

Reason:

Fire Department over budget in Telephone (\$3,500) and Repair & Maintenance Equipment (\$12,000).

They are receiving approx. \$5,000 for the sale of the fire truck, which leaves \$10,000 that has to come from fund reserve or another department.

- Consent      Motion by McKinney, seconded by Bailey, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
  
- Committee      Nate Bailey reported on the Reed City Rebranding Project. At the last meeting they met with a digital marketing person getting some advice on how to move forward, she has donated her consultation time and if they need some graphic design work she will donate that time as well. She likes our city seal and feels it could be modernized.

- City Manager     Ron reported on the following:
- Presented and reviewed the petition request from Kathy Jenkins, teachers and parents, for a sidewalk to be installed on the south side of W. Church Avenue from the school drive to 220<sup>th</sup> Avenue for the safety of children walking to and from school.
  - Advised council the legal description for the portion to be vacated on E. Osceola is being prepared.
  - The bench for the Estate of Florence Diak has been ordered and area of placement has been approved by the estate attorney. Rich is working with the LeBaron's for the placement of the memorial bench for Dr. Hitzemann at the Depot.
  - Ron requested a closed door session at the end of the meeting to discuss union negotiations.
  - Advised council the current code does not allow for open fires in the city limits. It was discussed to consider reviewing the code and maybe refresh it to include "contained" fire pits.
  - Presented an updated Uncompleted Items List and Longer Range Projects update.
- Bills                Mayor Guiles appointed Nate Bailey to review bills prior to the next meeting.
- Planning            Motion by Guiles, seconded by Bailey, **CARRIED**, to appoint Natasha Sturdavant to the Planning Commission for the unexpired term of 01/03/2020. Affirmed by voice vote.
- Mayor                Mayor Guiles reported on the following:
- The Mayors next monthly Mayor Meeting will be held at the Reed City Brewery on May 29<sup>th</sup> at 4:00 P.M.
- Comments           Dave Scharlow commented he had a phone call from a lady that does not live in the area looking for a group to clean head stones at the cemetery. It was remarked that certain stones cannot be power washed and common cleaners will deteriorate stones. The preservation and conservation of stones needs to be done by someone who had knowledge of the process. Nate Bailey commented he is meeting with Kim O'Neil regarding working together finding Grant funding for the community.
- Audience           Trevor Mund and Dillon Lodholtz inquired regarding the intent of the Rental Homes Ordinance and if it is directed at the safety, and how the application fee works. As landlords they are concerned about the cost to bring a home up to code.
- Closed Door        Motion by Guiles, seconded by Burchett, **CARRIED**, to enter into closed door session for the purpose of union negotiation strategy. Roll call vote. Voting yes were, Scharlow, Meinert, Guiles, Burchett, Tillotson, Bailey and McKinney.
- Council went into closed session at 10:01 P.M.
- Council returned to open session at 10:23 P.M.
- No decisions were made in closed session.
- Adjourn             Mayor Guiles adjourned the meeting at 10:23 P.M.