

**CITY OF REED CITY**  
**REGULAR COUNCIL PROCEEDINGS**  
**December 20, 2021**

Mayor Meinert called the meeting to order at 7:00 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Roger Meinert. Council Members: Nathan Bailey, Dan Burchett, Trevor Guiles, Russell Nehmer, Brad Nixon and Nicole Woodside. City Attorney, David Porteous and City Manager, Rich Saladin, were also in attendance. Department Heads attending were, Police Chief Chris Lockhart, Rich Rehkopf, Jeffrey Stein, Barbara Westerburg and Curt Brackenrich. The meeting was opened with the pledge to the flag. A moment of silence was held in remembrance of Captain Shawn Brimmer from the Reed City Fire Department. There were citizens in the audience.
- Agenda** Motion by Guiles, seconded by Nehmer, **CARRIED**, to approve the Agenda as presented. Affirmed by voice vote.
- Minutes** Motion by Woodside, seconded by Bailey, **CARRIED**, to accept the minutes of the November 15, 2021 regular meeting as presented. Affirmed by voice vote.
- Bills** Motion by Woodside, seconded by Burchett, **CARRIED**, to approve paying bills as presented for payment for a grand total approved amount of \$447,028.26. Roll call vote. Voting yes were, Burchett, Nehmer, Bailey, Woodside, Guiles, Nixon and Meinert.
- Audience** Doug Vredevelde, of Vredevelde Haefner, LLC, appeared to present the 2020-2021 Audit. Doug reviewed highlights of the audit, noted no adjustments needed to be made and answered questions from the Council. Auditors did not identify any material weaknesses and also commented the City received a good clean opinion and Barb does a great job for the City.
- Audit** Motion by Guiles, seconded by Bailey, **CARRIED**, to accept the 2020/2021 Audit as presented. Affirmed by voice vote.
- Reports** Chief Jeffrey Stein, Fire Dept., Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Barb Westerburg provided Financial Reports including a Revenue/Expenditure Report as of November 30, 2021.  
  
Motion by Woodside, seconded by Nehmer, **CARRIED**, to approve the Department Head reports as submitted. Affirmed by voice vote.
- WA Assistance** Motion by Nixon, seconded by Bailey, **CARRIED**, to approve the Memo of Understanding with the Michigan Dept. of Human Services and Mid Michigan Community Action for the Water Assistance Program and authorize the City Manager to sign. Roll call vote. Voting yes were, Nixon, Woodside, Burchett, Nehmer, Guiles, Meinert and Bailey.
- Resolution** Motion by Nixon, seconded by Woodside, **CARRIED**, to approve Resolution No. 2021-18, a Resolution Establishing 2022 Meeting Schedule with the change of meeting time to 6:00 P.M. Affirmed by voice vote.

**CITY OF REED CITY  
RESOLUTION ESTABLISHING  
2022 MEETING SCHEDULE**

**Resolution No. 2021-18**

**WHEREAS**, Section 6.1 of the City Charter requires Council to meet for at least one (1) regular meeting each month, and

**WHEREAS**, the Reed City Council decided at their regular meeting on Monday, December 20, 2021 to set their monthly meetings for the third Monday of each month except for January and February at 6:00 P.M. according to the City Charter.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Reed City that the meeting schedule for 2022 is approved as follows:

|                             |                    |
|-----------------------------|--------------------|
| January 18, 2022 (Tuesday)  | July 18, 2022      |
| February 22, 2022 (Tuesday) | August 15, 2022    |
| March 21, 2022              | September 19, 2022 |
| April 18, 2022              | October 17, 2022   |
| May 16, 2022                | November 14, 2022  |
| June 20, 2022               | December 19, 2022  |

- Chamber MOU Motion by Guiles, seconded by Nehmer, **CARRIED**, to renew the Memorandum of Understanding with the Reed City Area Chamber of Commerce for the third year of the memorandum for the Depot as presented and authorize the Mayor to sign. Roll call vote. Voting yes were, Bailey, Burchett, Guiles, Meinert, Nehmer, Nixon and Woodside.
- Resolution Motion by Nixon, seconded by Woodside, **CARRIED**, to amend approval of Resolution No. 2021-18, a Resolution Establishing 2022 Meeting Schedule with the change of meeting time to 6:00 P.M except the November 14, 2022 meeting shall be held at 7:00 P.M. as required by Charter. Affirmed by voice vote.

**CITY OF REED CITY  
RESOLUTION ESTABLISHING  
2022 MEETING SCHEDULE**

**Resolution No. 2021-18**

**WHEREAS**, Section 6.1 of the City Charter requires Council to meet for at least one (1) regular meeting each month, and

**WHEREAS**, the Reed City Council decided at their regular meeting on Monday, December 20, 2021 to set their monthly meetings for the third Monday of each month except for January and February at 6:00 P.M. and the November meeting at 7:00 P.M. according to the City Charter.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Reed City that the meeting schedule for 2022 is approved as follows:

|                             |                               |
|-----------------------------|-------------------------------|
| January 18, 2022 (Tuesday)  | July 18, 2022                 |
| February 22, 2022 (Tuesday) | August 15, 2022               |
| March 21, 2022              | September 19, 2022            |
| April 18, 2022              | October 17, 2022              |
| May 16, 2022                | November 14, 2022 (7:00 P.M.) |
| June 20, 2022               | December 19, 2022             |

- Dump Truck Motion by Guiles, seconded by Bailey, **CARRIED**, to approve the purchase of the MiDeal Western Star 4700SB truck from D and K Truck Company as presented in the amount of \$121,762.00 for the Department of Public Works. Roll call vote. Voting yes were, Meinert, Woodside, Bailey, Nehmer, Guiles, Burchett and Nixon.
- Concerts Mayor Meinert summarized a past phone conversation with Mr. Tim Scully at the May council meeting regarding the funding of the Friday night concerts at Rambadt Park. At that time, Mr. Scully stated Reed City is the only governmental agency who provides funding for concerts. The other locations Mr. Scully fundraises for or has created a community to raise funds for a concert series. Councilperson Guiles commented, Mr. Scully is now trying to charge the City for something the City never committed to. It was also noted, Mr. Scully does receive private donations which are received by mail at the Chamber of Commerce postal mailbox. It was agreed the concert series is a valuable thing for the Reed City community. Attorney Porteous suggested checking with other communities and finding out what they do for their summer music concert series. Council did not take any action on the Invoice/balance dated November 27, 2021 submitted by Tim Scully.
- Ice Rink Motion by Burchett, seconded by Nehmer, **CARRIED**, to approve the purchase of the EZ-ICE rink system 40 x 80 with additions of double height, rounded corners and foam bumpers in the amount up to \$8,000.00. Roll call vote. Voting yes were, Nixon, Meinert, Guiles, Burchett, Nehmer, Bailey and Woodside.
- Wood Cutting Motion by Guiles, seconded by Burchett, **CARRIED**, to approve wood cutting permits as presented in the amount of \$25.00 at Rambadt Park until April 30, 2022. Affirmed by voice vote.
- Busking Council members discussed if a Busker Policy is needed. It was determined there is not a problem in the City currently and council does not want to put anything in place at this time.
- Consent Motion by Woodside, seconded by Guiles, **CARRIED**, to accept the Consent Agenda as presented. Affirmed by voice vote.
- City Manager Rich Saladin submitted a written report. In addition to the written report he commented on the following:
- Social media and posts on Facebook regarding the City. Rich asked council members to direct those questions/comments they see regarding the City, to contact City Hall other than get into some of the discussions. A lot of the comments can be addressed very easily by directing them to call City Hall.
  - Rich suggested council meet a little bit earlier or incorporate a goal planning session for 2022 in the January Agenda. The Mayor suggested trying a workshop open to the public, but a time to have discussions prior to the actual business meeting to streamline meetings more efficiently. Rich will set up the January Agenda to give it a trail run. Councilman Guiles suggested to start with Planning Commission to take the lead on it and then recommend to the council.
  - Appropriations of the American Rescue Plan Act funds. Rich talked with State Representative Hoytenga and will be coordinating a meeting with her office, Senator VanderWall, Speaker Jason Wentworth, David Porteous, engineers and himself to find a way to get to the top of the list on a couple of these projects.
- Mayor Appointment and re-appointments by Mayor Roger Meinert, seconded by Burchett, **CARRIED**, to re-appoint Dianne Agler to the Cemetery Board, term ending 01/01/2023, to re-appoint Jim Brodoski to the Board of Review, term ending 12/31/2024, to re-appoint Sarah Spruit to the Planning Commission, term ending 01/03/2025, to re-appoint Garry Ruttle to the Zoning Board of Appeals, term ending 01/18/2025, and to appoint Dan Burchett to the Zoning Board of Appeals, term ending 01/18/2025. Affirmed by voice vote.

Mayor Meinert reminded Brad Nixon he is appointed to review bills prior to the January meeting.

**City Attorney** Attorney Porteous reviewed the draft of the Burn Ordinance. Attorney Porteous suggested the Fire Chief, Police Chief and Council review the draft and think about it. Councilperson Bailey requested the Ordinance be put on the January Agenda for discussion.

**Council** Nate Bailey wished everyone a Merry Christmas.

Trevor Guiles also wished everyone a Merry Christmas and Happy New Year. Trevor also stated he and Dan Burchett will coordinate volunteers for the ice rink maintenance.

Dan Burchett wished everyone a great Christmas.

Russ Nehmer commented the Cub Scouts are doing their 40<sup>th</sup> year of scouting for food. Food collected will go to Project Starburst. Russ also wished everyone a Happy Holiday and all the best for the new year.

**Information** The 2022 Schedule to Review Bills was provided for council members

**Audience** Sally Momany, County Commissioner, reported the EMS Director Jeremy Beebe has resigned and Shane Helmer is Interim Director. Momany explained the county meetings begin at 9:30 A.M. and act as a whole committee. This is where all the discussion takes place and then at 11:00 A.M. is when the County Board of Commissioners meet.

Katie Vincent, of the Chamber of Commerce, thanked the City for an awesome Evergreen Festival and also offered to help as a volunteer for the ice rink.

**Adjourn** Mayor Meinert adjourned the meeting at 9:02 P.M.

Jacalyn R. Beam, City Clerk