

**CITY OF REED CITY**  
**REGULAR COUNCIL PROCEEDINGS**  
**June 9, 2025**

Mayor Meinert called the meeting to order at 5:30 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan.

- Present** Mayor, Roger Meinert. Council Members: Nicole Woodside, Charles Lupo, Brad Nixon and Nate Bailey. Trevor Guiles arrived at 5:48. The City Attorney, David Porteous and City Manager, Rich Saladin, were also in attendance. Department Heads attending were, Rich Rehkopf, Kadee Kidd, Chris Lockhart Jeff Stein and Curt Brackenrich. The meeting was opened with the pledge to the flag. There were citizens in the audience.
- Agenda** Motion by Bailey, seconded by Woodside, **CARRIED**, to approve the agenda as presented. Affirmed by voice vote.
- Minutes** Motion by Woodside, seconded by Bailey, **CARRIED**, to accept the minutes of the May 12, 2025, regular meeting as presented. Affirmed by voice vote.
- Motion by Woodside, seconded by Nixon, **CARRIED**, to accept the Special Council minutes of the May 29, 2025, meeting as presented. Affirmed by voice vote.
- Bills** Motion by Meinert, seconded by Lupo, **CARRIED**, to approve paying bills in the amount of \$1,847,700.68 as presented. Roll call vote. Voting yes were Woodside, Lupo, Meinert, Nixon, and Bailey.
- Reports** Fire Chief Jeffrey Stein, Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Kadee Kidd provided by email, Financial Reports including a Revenue/Expenditure Report as of May 31, 2025. Motion by Bailey, seconded by Lupo, **CARRIED**, to approve the Department Head reports as submitted. Affirmed by voice vote.
- Audience** Valarie Delamater explained the Designated Assessor implementation and The City of Reed City's options.  
Motion by Lupo, seconded by Woodside, **CARRIED**, to opt out of designated assessor. Roll call vote. Voting yes were Lupo, Meinert, Bailey, Nixon, and Woodside.
- GACC** Jesse Kailing, Great American Crossroads Celebration Coordinator, presented to council the events scheduled for the festival and requested approval of a temporary liquor license for Sunny's Bar and Grill and waiver of the noise ordinance on Friday and Saturday nights from 10 PM-2 AM.  
Motion by Meinert, seconded by Lupo, **CARRIED**, to approve the Great American Crossroads Celebration's request as based on the handout as presented on Friday and Saturday for road closures date and times of events and variance from the noise ordinance from 10pm to midnight and to approve a temporary liquor license to Sunny's Bar & Grill for the Great American Crossroads Celebration festival in the downtown area as presented from Friday August 15, 2025 – Saturday August 16, 2025. Roll call vote. Voting yes were, Meinert, Woodside, Lupo, Bailey and Nixon.
- Beer Festival** Sally Daling, RCACC Coordinator presented possible dates for 2026 Reed City Beer Festival. No action was taken.
- County Commissioner**  
Russ Nehmer provided a written update of the County Commission meeting and answered any questions that Council had.

## New Business:

### Open Council Seat

Meinert nominated James Anderlohr to fill Dan Burchett's resigned council seat. Ballot vote. Vote was unanimous 6-0 in favor of James Anderlohr.

### FOP Contract

Motion by Guiles, seconded by Woodside, **CARRIED**, to approve the Fraternal Order of Police contract and allow City Manager and Mayor to sign. Affirmed by roll call vote. Voting yes were Woodside, Bailey, Meinert, Guiles, Lupo and Nixon.

### Teamsters

Motion by Nixon, seconded by Bailey, **CARRIED**, to approve Teamsters contract and allow City Manager and Mayor to sign. Affirmed by roll call vote. Voting yes were Woodside, Bailey, Meinert, Guiles, Lupo and Nixon.

### Sesquicentennial

Motion by Guiles, seconded by Woodside, **CARRIED**, to approve extending social district hours, from 11 AM Saturday July 19<sup>th</sup>, 2025, until 1 AM on Sunday July 20<sup>th</sup>, 2025; Street Closure on Friday, July 18<sup>th</sup>, 2025, 4 PM-9 PM and Saturday July 19<sup>th</sup>, 2025, from 4 PM-9 PM; To extend the noise ordinance on Saturday July 19<sup>th</sup>, 2025 from 10 PM to 1 AM Sunday, July 20<sup>th</sup>, 2025. Affirmed by voice vote.

### 2025-08

Motion by Guiles, seconded by Lupo, **CARRIED**, to approve Resolution 2025-08 DDA Board of Directors with the addition of David Langworthy with term ending in 2027. Affirmed by roll call vote. Voting yes were Meinert, Woodside, Lupo, Bailey, Guiles and Nixon.

#### CITY OF REED CITY 2025-08 Resolution of Appointment of Downtown Development Authority Board of Directors Resolution 2025-08

At the regular meeting of the City Council of the City of Reed City, County of Osceola, Michigan, held in said City on June 9, 2025.  
PRESENT: Roger Meinert, Nicole Woodside, Charles Lupo, Nate Bailey, Trevor Guiles and Brad Nixon.

ABSENT: None

The following resolution was offered by Councilperson **Guiles** and seconded by Councilperson **Lupo**.

**WHEREAS**, in accordance with RECODIFIED TAX INCREMENT FINANCING ACT, Act 57 of 2018, as amended, and

**WHEREAS**, the City Council has adopted Ordinance no. 2025-08 establishing a Downtown Development Authority; and

**WHEREAS**, the authority shall be under the supervision and control of a board consisting of the mayor (or his or her designee from the City) and not less than 8 or more than 12 members as determined by the City Council; and

**WHEREAS**, the Members shall be appointed by the mayor, subject to approval by the City Council; and

**WHEREAS**, not less than a majority of the members shall be persons having an interest in property located in the downtown district or officers, members, trustees, principals, or employees of a legal entity having an interest in property located in the downtown district; and

**WHEREAS**, not less than 1 of the members shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it; and

**WHEREAS**, of the members first appointed, an equal number of the members, as near as is practicable, shall be appointed for 1 year, 2 years, 3 years, and 4 years. A member shall hold office until the member's successor is appointed. Thereafter, each member shall serve for a term of 4 years.

**NOW, THEREFORE, BE IT RESOLVED THAT** the City of Reed City Council hereby appoints the Board of Directors of the Reed City Downtown Development Authority as the persons set forth below:

<u>Member</u>	<u>Term</u>
Michelle Pennington-Wirth	6/30/2029
Deb Ahlich-Remus	6/30/2028
Richard Shekdon	6/30/2027
Brian Hammond	6/30/2029
John Steinbach	6/30/2027
Brian Hervey	6/30/2028
Joni Lintemuth	6/30/2026
David Zclinski	6/30/2026
David Langworthy	6/30/2027

**BE IT FURTHER RESOLVED THAT** before assuming the duties of office, a member shall qualify by taking and subscribing to the constitutional oath of office.

**BE IT FURTHER RESOLVED THAT** the City Council of the City of Reed City does hereby direct the appointed Board of Directors to engage in the powers invested in it by law.

This Resolution shall become effective June 9, 2025. This Resolution may be amended by the City Council at any time.

#### **RESOLUTION ADOPTED**

YEAS: Meinert, Woodside, Lupo, Bailey, Guiles and Nixon

NAYS: None

#### **CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Reed City, County of Osceola, Michigan, at a meeting held on May 08, 2023, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Michigan Public Acts of 1976, including in the case of a special or rescheduled meeting, notice by posting at least 18 hours prior to the time set for said meeting.

DATED: June 09, 2025

Amanda Grant  
Amanda Grant, City Clerk

### 2025-09

Motion by Guiles, seconded by Bailey, **CARRIED**, to approve resolution 2025-09, for Property Tax Administration Fee and allow City Clerk to sign as presented. Affirmed by roll call vote. Voting yes were Woodside, Bailey, Guiles, Meinert, Nixon and Lupo.

#### Resolution 2025-09 CITY OF REED CITY RESOLUTION FOR PROPERTY TAX ADMINISTRATION FEE

June 09, 2025

**WHEREAS**, Act 503 of P.A. 1982, an Act to amend Section 44 (7) of Act No. 206 of P.A. of 1893 states; for levies that become a lien in 1983 or any year thereafter, the local property tax collecting treasurer shall not impose a property tax administration fee (formerly "collection fee") or late penalty charge authorized by law or charter unless the governing body of the local property tax collecting unit approves by resolution or ordinance adopted after the effective date of this subsection.

**THEREFORE BE IT RESOLVED**, by the Council of the City of Reed City, Michigan, that the City Treasurer, of the City of Reed City, be authorized to collect a 1 percent administration fee on all County and School Taxes collected before February 15, and an additional 3 percent late penalty charge on all County, School and District Library Taxes due February 14, until March 1 when the taxes are turned back to the County Treasurer for collection.

**BE IT FURTHER RESOLVED**, that the City Treasurer be authorized to enforce Chapter 9, Section 9.16 and 9.17 of the amended January 13, 1975 issue of the City of Reed City Charter pertaining to City taxes.

#### CERTIFICATION

I, Amanda Grant, the duly qualified City Clerk of the City of Reed City, Michigan do certify that the foregoing is a true copy of a resolution adopted by the Council of the City of Reed City, Osceola County, Michigan, at a regular meeting held on the 9th day of June 2025.

DATED: June 09, 2025

Amanda Grant

Amanda Grant  
City of Reed City Clerk

2025-10

Motion by Guiles, seconded by Woodside, **CARRIED**, to approve resolution 2025-10 Schedule of Fees and allow City Clerk to sign as presented. Roll call vote. Voting yes were Woodside, Bailey, Guiles, Meinert and Lupo.

#### **CITY OF REED CITY RESOLUTION NO. 2025-10 - SCHEDULE OF FEES**

Effective July 1, 2025

At a regular meeting of the City Council of the City of Reed City, County of Osceola, Michigan, held in said City on June 9, 2025.

PRESENT: Nate Bailey, Charles Lupo, Roger Meinert, Trevor Guiles, Nicole Woodside, Brad Nixon  
ABSENT: None

The following resolution was offered by Guiles, supported by Woodside;

#### **RESOLUTION TO ADOPT AN UPDATED SCHEDULE OF FEES FOR CERTAIN PERMITS AND SERVICES**

#### **City Code Violations**

#### **City Charter- Penalties for Violations of Ordinances:**

Section 7.6 The Council may provide in any ordinance for the punishment of those who violate its provisions. The punishment for the violation of any city ordinance shall not exceed a fine of five hundred dollars or imprisonment for ninety days, or both in the discretion of the court.

#### **Metropolitan Extension Telecommunications Rights-of-Way Oversight Act (Act No. 48 of the Public Acts of 2002) ("Act")**

The purposes of this code is to regulate access to and ongoing use of public rights-of-way by telecommunications providers for their telecommunications facilities while protecting the public health, safety, and welfare and exercising reasonable control of the public rights-of-way.

Application Fee. Except as otherwise provided by the Act, the application shall be accompanied by a one-time non-refundable application fee in the amount of \$500.00.

#### **City Charter 1044.02 FIXING RATES.**

The rates to be charged for water and sewage disposal service furnished by the system shall be as prescribed by the City Council. (1981 Code § 2.112)

WHEREAS, Act 94 and the Bond Ordinance require the City Council to establish, by separate resolution of the City Council, rates and charges which will be sufficient to provide for the payment of the Water System's administration and operation expenses, such expenses for the Water System's maintenance as may be necessary to preserve it in good repair and working order and expenses incurred in the acquisition and construction of the Water System; to provide for the payment of principal of and interest on all bonds and junior lien bonds payable therefrom as and when the bonds and junior lien bonds shall become due and payable; and to provide for such other expenditures and funds for the Water System as are required by Act 94 and the Ordinance;

#### **WATER RATES**

#### **Ready to Serve Charge – Effective with July 2025 billing cycle**

Meter Size	Monthly Charge
5/8" and 3/4"	\$18.00
1"	\$31.86
1.25"	\$49.14
1.5"	\$72.00
2"	\$128.16
3"	\$288.00
4"	\$512.10
6"	\$1,152.00
8"	\$1,606.86

**Consumption Charge**  
\$2.71 per 1000 gallons

#### **Connection Fees**

Meter Size	Residential	Commercial
5/8" - 3/4"	\$ 350.00	\$ 700.00

1"	\$ 420.00	\$ 840.00
1 1/2"	\$ 512.00	\$ 1,024.00
2"	\$ 695.00	\$ 1,390.00
3"	\$ 1,544.00	\$ 3,088.00
4"	\$ 2,779.00	\$ 5,558.00
6"	\$ 6,176.00	\$12,352.00
8"	\$11,001.00	\$22,002.00
10"	\$16,984.00	\$33,968.00

#### **SEWER RATES**

##### **Ready to Serve Charge**

Meter Size	Monthly Charge	Volume Included
5/8" 3/4"	\$ 4.69	
1"	\$ 8.34	
1 1/4"	\$ 11.20	
1 1/2"	\$ 18.77	
2"	\$ 33.36	
3"	\$ 75.07	
4"	\$ 133.45	
6"	\$ 173.56	
8"	\$ 480.00	

##### **Consumption Charge**

\$5.49 per 1000 gallons

##### **Connection Fees**

Meter Size	Residential	Commercial
5/8" 3/4"	\$ 1,050.00	\$ 2,100.00
1"	\$ 1,260.00	\$ 2,520.00
1 1/2"	\$ 1,554.00	\$ 3,108.00
2"	\$ 2,324.00	\$ 4,648.00
3"	\$ 4,396.00	\$ 8,792.00
4"	\$ 9,296.00	\$ 18,592.00
6"	\$17,584.00	\$ 35,168.00
8"	\$37,100.00	\$ 74,200.00
10"	\$64,190.00	\$128,380.00

##### **Surcharge Fees**

Phosphorus	\$3.488 per pound	>300 mg/L
BOD	\$ .315 per pound	>7.5 mg/L

##### **Miscellaneous Fees**

Delinquent account Shut Off fee	\$100.00
Delinquent utility account which has to be added to tax roll for delinquency	\$100.00
After hours call out fee	\$50.00
Turn on fee – after a customer has requested that the water be turned off	\$25.00

##### **Solid Waste Collection Fees**

##### **1060.07 RATES FOR Residential GARBAGE COLLECTION SERVICES.**

The rate for garbage collection services for each single-family residential unit shall be as established from time to time by Council.

Reed City uses a per bag charge to pay for residential waste collection.

Garbage bags [Effective January 1, 2023]	\$ 25.90/package of 10
[Effective January 1, 2024]	\$ 27.20/package of 10
[Effective January 1, 2025]	\$ 28.60/package of 10

Reed City uses a monthly charge on the utility bill to pay for monthly clean up expenses

Monthly Clean Up (Code CU) [Effective January 1, 2023]	\$2.44/ month
[Effective January 1, 2024]	\$2.57/ month
[Effective January 1, 2025]	\$2.69/ month
Yard Waste (Code YW)	\$2.00/month

##### **1061.10 LICENSE; WASTE HAULERS.**

Commencing on December 1, 1993, no person shall engage in the business of collecting, transporting, delivering, or disposing of solid waste in the City without first obtaining a Waste Hauler License.

Annual Waste Hauler License fee \$250.00

##### **Property Tax Administration Fee**

Whereas, in accordance with Section 44 (7) of Act No. 206 of P.A. of 1893

1% Property Tax Administration Fee

**THEREFORE BE IT RESOLVED**, by the Council of the City of Reed City, Michigan, that the City Treasurer, of the City of Reed City, be authorized to collect a 1 percent administration fee on all County and School Taxes collected before February 15, and an additional 3 percent late penalty charge from September 1 on County and School Taxes due August 31 and from February 15 on all County and School Taxes due February 14, until March 1 when the taxes are turned back to the County Treasurer for collection. DATED: June 15, 2020

##### **Adopted March 15, 2004, effective May 1, 2004**

Street Opening Permit	\$20.00	(After Hours \$30.00)
Curb Cuts	\$10.00	
Sidewalk Permit	\$40.00	
(Refundable security deposit plus proof of liability insurance) (Returned after inspection)		
Fence Permit	\$10.00	
Demolition Permit	\$50.00	
Outdoor Café Permit (initial permit)	\$100.00	- annual renewal \$25.00

##### **ZONING FEES**

Zoning Compliance Permit	\$ 10.00
Rezoning Petition	\$400.00
Site Plan Review	\$100.00
Special Land Use Application	\$300.00
Variance Application	\$300.00

##### **SIGN PERMIT**

Wall Mount	\$10.00 for 1 – 50 sq ft
	\$15.00 for 51-100 sq ft
	\$20.00 for 101-150 sq ft
	\$25.00 for 150

Free Standing	\$ .60 per sq ft
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##### **MISCELLANEOUS**

Winter Parking Violations	\$30.00 plus towing charges
Accident Report	\$ 5.00
Photocopies	\$ .25 Black and White .50 Color
Fax (sending)	\$ .25 per page
Marriage Performed by Mayor	\$25.00
Notary Fee	\$10.00
NSF Fee	\$25.00

##### **ASSESSMENT RECORDS**

View tax assessment records	No Charge
Copy of a tax assessment record by a City resident	No Charge
Copy of a tax assessment record by Appraisers, Realtors and non-City residents	No Charge
Parcel Division Application	\$ 30.00 each new parcel

##### **DEPOT RENTAL RATES**

Community Meeting Room:	Sunday-Saturday: \$25.00/hour
	Full Day Rental (any day): \$175.00/day
	\$10.00/hour up to \$50.00 for Full Day

##### **FIRE DEPT. TRAINING ROOM (effective July 2025)**

Non-Profit – Resident	\$100.00/day
Non-Profit – Non-Resident	\$150.00/day

##### **CITY PARK FEES**

Pavilion in either park	(Resident)	\$50.00	(Non-resident)	\$75.00
Concession Building		\$100.00 plus \$100.00 security deposit		
Ball Field rental		\$ 50.00 per day/night		
Ball Field lights		\$ 5.00 per hour		
Gazebo in Linear Park		\$10.00		
Camp Sites		\$25.00 per night		
Dumping Fees		\$15.00 Non-Campers		
Shower key deposit		\$ 5.00 Charged if key not returned.		

**PEDDLERS AND SOLICITORS (effective July 2025)**

<u>Peddler (850.01)</u>	Per day	\$10.00
	Per week	\$20.00
	Per month	\$30.00
	Per year	\$100.00
<u>Food Truck (850.01)</u>	Per Day	\$20.00
	Per Week	\$60.00
	Per Month	\$120.00
	Per Year	\$300.00
<u>Solicitor (850.02)</u>	Per day	\$10.00
	Per week	\$20.00
	Per month	\$30.00
	Per year	\$100.00

**WOODLAND CEMETERY - Burial Fees (Effective 2015)**

<u>Grave Opening</u>	<u>Weekdays</u>	<u>Weekend</u>
Adult	\$480.00	\$720.00
Infant – Child under 3 years	\$200.00	\$275.00
Cremains	\$150.00	\$200.00
Family burial of Ashes are NOT ALLOWED	Burial rate applies plus additional \$400.00	
Holidays		
Winter Burial rates begin on December 1	\$800.00	\$1,000.00

Winter interments may be restricted during inclement weather at the discretion of the Sexton.

Additional Fee after 3:30 P.M. - \$100.00 per half hour per employee

Lot Transfer \$15.00

**Graves:**

Per grave (Residents)	\$400.00
Per grave (Non-Resident)	\$600.00

Disinterment - Add \$100.00 to burial rate

Reinterment - Burial rate applies

**Reimbursement for Cleanup of Dangerous or Hazardous Materials**

**1066.01** The purpose of this chapter is to enable the City of Reed City, hereinafter referred to as the City, to require reimbursement from those responsible for the leaking, spilling, or otherwise allowing certain dangerous or hazardous substances or materials to escape containment, thereby requiring cleanup and disposal by the City or its agents.  
(Ord. 9.137. Passed 12-15-97.)

Any such person or entity which fails to comply with Section 1066.04 shall be liable to and shall pay the City for its costs and expenses, including the costs incurred by the City to any party which it engages (which includes any fire suppression unit utilized) for the complete abatement, cleanup and restoration of the affected area. Costs incurred by the City shall include, but shall not be limited to, the following: actual labor costs of City personnel, including worker's compensation benefits, fringe benefits, administrative overhead; cost of equipment operation, cost of materials obtained directly by the City; and cost of and contract labor and materials.

**REMOVAL OF TREES, PLANTS, SHRUBBERY AND GRASS BY CITY.****674.06 ASSESSMENT OF COSTS BY CITY.**

Whenever any tree, plant or shrubbery, or part thereof, or weeds, noxious weeds, and grass are growing in any street or public place, or upon private property contiguous to a street or sidewalk, or public place, or are a public nuisance as defined by this chapter, and are trimmed or removed by the City or its contractor, then, after the work is done, the City shall give five days notice, by regular mail, to the owner of such lot or parcel of land, at his or her last known address, to pay the cost of such trimming or removal of trees, plants, shrubbery, grass, noxious weeds, or weeds, or parts thereof. The expense shall include any actual costs or charges incurred by the City, plus any administrative charges as deemed necessary by the City Council. Said notice shall be accompanied by a statement of the amount of cost incurred, and in the event the same is not paid within thirty days after the mailing of said notice, then such amount shall be certified to the City Treasurer for collection of the same as other taxes and assessments are collected. The City Clerk or Treasurer may also file with the County Register of Deeds a statement of lien claim. This statement shall contain a legal description of the premises, the amount of the costs and expenses incurred, the date the weeds, grass, or other vegetation was cut or removed, and a notice that the City claims a lien in that amount.

**674.99 PENALTY**

Any violation of this chapter shall constitute a violation punishable as a municipal civil infraction. For purposes of enforcing this chapter, appearance citations may be issued by any police officer of the City. Increased civil fines may be imposed for repeated violations by a person of any requirement or provisions of this chapter. As used in this chapter, "repeat offense" means any second (or any subsequent) municipal civil infraction violation of the same requirement or provision committed by a person within the calendar year (January 01 - December 31) and for which the person admits responsibility or is determined to be responsible. The increased fine for a repeat offender shall be as follows:

- (a) The fine for any offense which is a first repeat offense shall be no less than one hundred dollars (\$100.00) plus reimbursement to the City for charges assessed for the expense of abatement, plus costs and other sanctions for each infraction.
- (b) The fine for any offense which is a second repeat offense or any subsequent repeat offense shall be no less than two hundred dollars (\$200.00) plus reimbursement to the City for charges assessed for the expense of the abatement, plus costs and other sanctions for each infraction.
- (c) If the offender has received a municipal civil infraction citation during the previous calendar year for an offense of this chapter, after serving an abatement notice for the current calendar year, the person shall be deemed a chronic offender and fines for the first repeat offense shall be increased to \$200 and increased to \$400 for any second or subsequent repeat offense plus reimbursement to the City for charges assessed for the expense of the abatement, plus costs and other sanctions for each infraction

Ord. 001-2020. Passed 9-21-2020.)

**UNIFORM TRAFFIC CODE VIOLATIONS**

\*\*\*\*The below listed violations are by example and not limited by those presented and do not include any fees imposed by the Court.

**430.05 TRAFFIC TICKETS AND VIOLATION NOTICES.**

The issuance of a traffic ticket or notice of violation by a police officer of the City shall be deemed an allegation of a parking violation. Such traffic ticket or notice of violation shall indicate the length of time in which the person to whom the same was issued must respond before the **Parking Violations Bureau**. It shall also indicate the address of the Bureau, the hours during which the Bureau is open and the amount of the penalty scheduled for the offense for which the ticket was issued and advise that a warrant for the arrest of the person to whom the ticket was issued will be sought if such person fails to respond within the time limit.  
(1981 Code § 10.105)

**430.06 SCHEDULE OF FINES.**

The following schedule of fines shall apply for all violations relating thereto:

<b>OFFENSE</b>	<b>UTC SECTION</b>	<b>PENALTY</b>	
Parking too far from curb		(8.1, 8.2)	*
Angle parking violations		(8.3)	*
Obstructing traffic		(8.5)	*
Prohibited parking (signs unnecessary)		(8.10)	
(a) on sidewalk			*
(b) in front of drive			*
(c) within intersection			*
(d) within 15 feet of hydrant			*
(e) on cross walk			*
(f) within 20 feet of cross walk or 15 feet of corner lot lines			*
(g) within 30 feet of street side traffic sign or signal			*
(h) within 50 feet of railroad crossing or within ten feet of the nearest track of a railroad track			*
(i) within 20 feet of fire station entrance			*
(j) within 75 feet of fire station entrance on opposite side of street (signs required)			*
(k) beside street excavation when traffic obstructed			*
(l) double parking			*
(m) on bridge			*
(n) within 200 feet of accident where police in attendance			*
(o) blocking emergency exit			*
(p) blocking fire escape			*

In prohibited zone (signs required)	(8.10(r))	*
In alley	(8.13)	*
Parking for prohibited purpose	(8.14)	
(a) displaying vehicle for sale		*
(b) working on or repairing vehicle		*
(c) displaying advertising		*
(d) selling merchandise		*
(e) storage over 48 hours		*
Wrong side of boulevard roadway	(8.15)	*
Loading zone violation	(8.16, 8.17)	*
Bus, parking other than bus stop	(8.19)	*
Failure to set brakes	(5.58)	*
Parked on grade wheels not turned to curb	(5.58)	*
Parking when prohibited for snow removal plus, if impounded, towing fee	(8.26)	*
Bicycle parking violations	(6.17)	*

\* The penalty (fine) for a violation of any offense in this section shall be \$30.00 as established by resolution of the City Council.  
(Ord. Unno. Passed 6-17-96; Ord. 007-05-A. Passed 12-18-06.)

#### 430.07 PARKING IN MUNICIPAL PARKING LOTS.

No person shall park in a municipal parking lot in violation of any of the posted signs. A person who parks a vehicle in a municipal parking lot in violation of any of the posted signs will be subject to a fine as provided in Section [430.06](#) and the vehicle may be towed and the person is responsible for all towing and storage costs.  
(Ord. 006-06. Passed 12-18-06.)

I, Amanda Grant, the duly qualified City Clerk for the City of Reed City, Michigan do certify that the foregoing is a true copy of a Resolution adopted by the Reed City Council, Osceola County, Michigan, at a special meeting held on June 9, 2025.

Amanda Grant  
Amanda Grant, City Clerk

2025-11

Motion by Woodside, seconded by Nixon, **CARRIED**, to adopt Resolution 2025-11, for Department Head/Admin Benefit Resolution and allow City Clerk to sign as presented. Roll call vote. Voting yes were, Meinert, Guiles, Woodside, Lupo, Nixon and Bailey.

#### CITY OF REED CITY DEPARTMENT HEAD/ADMIN BENEFIT RESOLUTION Resolution 2025-11 Effective July 1, 2025

**WHEREAS**, the City Council of the City of Reed City, Michigan, pursuant to the provisions of Section 5.16 of the City Charter has heretofore established the positions of the Department Heads and Administrative Officers and designated benefits and;

**WHEREAS**, it is necessary to enumerate the benefits from time to time;

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Reed City, Michigan that the following benefits are provided to Department Heads and Administrative Officers effective July 1, 2024.

#### **Insurance**

1. Life Insurance: Term life insurance for each Department Head in the amount of Fifty Thousand (\$50,000) dollars except the Chief of Police which will be in the amount of One Hundred Thousand (\$100,000) dollars.
2. Medical Insurance: Offer three plans: Blue Cross Blue Shield SB PPO Gold 1500 Medical Insurance, Blue Care Network Gold Option B HMO, and Blue Care Network HSA Gold Option C HMO.  
Employee Monthly Copay: Co-pay is calculated based on each individual or family unit. Available to all full-time employees.  
Employees are now allowed to have more than one medical insurance plan and Treasury "hard cap" would be used to calculate monthly copay. Employee pays any amount over the treasury "hard cap." If employee chooses an HSA plan and is below the Treasury "hard cap," then city would contribute the difference up to the hard cap amount to be deposited into the employee's HSA plan.
3. Dental Insurance: (80/50/50)
4. Optical Insurance: (24-24-24)
5. Payment in lieu of Medical Insurance coverage is the amount \$500.00 per month.
6. Health Care Savings Plan: The City agrees to adopt Health Care Savings Plans selected by majority vote of the non-union employees that allows employees to authorize a payroll deduction deposit of pre-tax earnings to that plan.
7. Sick and Accident Insurance: The City agrees to pay for all full-time employees to be on a Short-Term Disability (STD) and Long Term Disability (LTD) insurance through the Municipal Employees Retirement System of Michigan – Standard Insurance Company of Portland, Oregon, with plan based on paying 66 2/3 of base pay not to exceed \$1,000/week.

#### **B. Retirement**

Municipal Employees Retirement System of Michigan Defined Benefit Plan B-3 with F55/15 rider. New Employees after October 19, 2009 will receive B-2 Plan with F55/25.

#### **C. Vacations**

Employees shall be eligible for vacation according to the following schedule:

	<u>Years of Service</u>	<u>Days Paid Vacation</u>
Less than	5	10
At least 5 but less than 10 or step 3 or 4 on Dept Head Pay Scale		15
At least 10 or Step 5 or higher on Dept Head Pay Scale		20

#### **D. Sick Leave**

All employees shall accumulate paid sick leave on the basis of one (1) day earned for each month of service with a maximum accumulation of one hundred forty-five (145) days.

Sick Leave Payout:

- A. 6 months to ten years of service employee receives 50% payout upon separation.
- B. Ten years of service or more the employee receives 100% payout upon separation.

#### **E. Funeral Leave**

Employees may be granted paid Funeral leave to attend the funeral of a member of the immediate family. Paid leave shall be limited to three (3) regularly scheduled workdays for the Lower Peninsula or five (5) days if outside the Lower Peninsula. The immediate family is defined as spouse, child, parent, grandparent, brother, sister, mother-in-law, father-in-law, brother-in-law, and sister-in-law, son-in-law and daughter-in-law or corresponding "step" relative.

#### **F. Holidays**

The following are designated as holidays:

New Year's Eve Day  
New Year's Day  
Martin Luther King Jr's Birthday  
President's Day  
Good Friday  
Memorial Day  
Juneteenth (Emancipation Day)  
Independence Day (July 4)  
Labor Day  
Thanksgiving Day

Friday after Thanksgiving  
Christmas Eve Day  
Christmas

**G. Personal Days**

Employees shall be entitled to five (5) personal leave days per fiscal year.

**H. Longevity Pay**

Employees shall be paid an annual lump sum longevity payment, based on their hiring anniversary date, on the first pay period in November as follows:

<u>Years of Service</u>	<u>Longevity Pay</u>
At least 3 but less than 6	\$400.00
At least 6 but less than 11	\$600.00
At least 11 but less than 16	\$750.00
At least 16 but less than 21	\$850.00
21 or more	\$950.00

**I. Work Clothing/Uniform Allowance**

The City will provide an allowance for the Department Heads of the Public Works, Wastewater, and Police Departments for obtaining approved work clothing or uniforms in line with corresponding union contracts.

An allocation of \$416.00 will be designated for the Police Department to have their uniforms dry cleaned.

The City will provide an allotment to the Director of Public Works and the Wastewater Treatment Plant Superintendent for safety shoes.

The City will provide at hire 1 Pair of Approved Safety summer and winter Shoes or Boots (75 lb. test per ANSI Z41.1 – 1967) not to exceed \$275 value each of the employee's choice. The employee turns them in when damaged or unusable for replacement by employer with equal or better pair.

**J. Automobile Allowance**

The Director of Public Works, Wastewater Treatment Plant Superintendent and Chief of Police will be provided, depending on availability, either a City owned vehicle for official use or an equivalent monetary allowance for using their private vehicle on official business.

All other Department Heads and Administrative employees shall be reimbursed mileage for using their private vehicle on official business at the prevailing IRS rate.

**K. Phone Allowance**

Any full-time regular employee who is offered by the City Manager to compensate them for the use of their personal cell phone for City business, and accepts, shall be paid \$30/month.

All previous provisions inconsistent with this resolution are hereby declared not applicable.

The foregoing resolution declared approved on this date June 9, 2025.

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Reed City, County of Osceola, State of Michigan, at a regular meeting held on June 9, 2025, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: June 9, 2025,

Amanda Grant

Amanda Grant, City Clerk

2025-12

Motion by Guiles, seconded by Woodside, **CARRIED**, to adopt Resolution 2025-12, Wage and salary Resolution and to allow the City Clerk to sign. Roll call vote. Voting yes were Nixon, Woodside, Bailey, Guiles, Lupo, and Meinert.

**CITY OF REED CITY  
WAGE AND SALARY RESOLUTION  
Effective July 1, 2025  
Resolution 2025-12**

**WHEREAS**, the City Council of the City of Reed City, Michigan, pursuant to the provisions of Section 5.15 of the City Charter has heretofore established the positions and designated wages of the City, and;

**WHEREAS**, it is appropriate and necessary to amend wages of those positions from time to time:

**NOW, THEREFORE BE IT RESOLVED** by the Council of the City of Reed City, Michigan that the salaries/hourly/yearly rates be hereby established as follows: Note: Council did not make any provisions for the step system to increase annually with the rate of inflation.

	<u>Current Step</u>	<u>July 1, 2025 – 3.5% increase</u>
City Clerk	Step 1	
City Treasurer/Finance Dir.	Step 1	
Chief of Police	Step 6	
Supt. W.W.T.P.	Step 7	
Supt. DPW	Step 8	
<u>Step System – Fiscal Year 25/26</u>		

Position/ Title	Minimum					Midpoint			Maximum
	Base 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8	Step 9
City Clerk	\$50,715	\$52,744	\$54,853	\$57,047	\$59,329	\$61,703	\$64,171	\$66,737	\$69,407
City Treasurer/ Finance Dir	\$52,577	\$54,680	\$56,867	\$59,142	\$61,507	\$63,968	\$66,526	\$69,187	\$71,955
Chief of Police	\$58,282	\$60,613	\$63,038	\$65,559	\$68,182	\$70,909	\$73,745	\$76,695	\$79,763
Supt. W.W.T.P.	\$58,845	\$61,198	\$63,646	\$66,192	\$68,840	\$71,593	\$74,457	\$77,435	\$80,533
Supt. D.P.W	\$65,699	\$68,327	\$71,060	\$73,903	\$76,859	\$79,933	\$83,131	\$86,456	\$89,914

**Effective July 1, 2025 Hourly**

Deputy Clerk/Treasurer \$18.22/hour  
Seasonal Part Time parks maintenance \$13.00/hour

**Effective July 1, 2025 Hourly**

Election Worker \$15.00/hour  
Election Chairperson \$16.00/hour  
Police School Liaison \$18.00/hour

\$18.00-\$20.00/hour Based on school approval

\*\* Paid by Reed City Schools

Snowmobile Enforcement \$13.00/hour  
Part Time Officer \$18.00/hour  
P.T. Front office \$13.98/hour

**2025-2026 Budget Year**

Board of Review Member(s) \$300/Budget yr. \$300/Budget yr.  
\$ 75/meeting \$ 75/meeting

**Fire Department**

All paid part time firefighters shall receive an hourly call rate of minimum wage plus training, years of service and command officer status increments according to the following schedule:

Base Rate-Min Wage - Rate \$12.48/Hr.		Increase set by Federal & State government.	
<u>Years of Service</u>		<u>Command Training</u>	
3 yrs. Continuous Service	+ \$.50	Fire Officer 1 [FO1]	+ \$.50
7 yrs. Continuous Service	+ \$.50	Fire Officer 2 [FO2]	+ \$.50
10 yrs. Continuous Service	+ \$.50	Fire Officer 3 [FO3]	+ \$.50
15 yrs. Continuous Service	+ \$.50		
<u>Training</u>		<u>Command Officer</u>	
Fire Fighter 1 [PF1]	+ \$.75	Fire Chief	+ \$1.50

Fire Fighter 2 [FF2]

+ \$.75

Assist. Chief

+ \$1.00

+ \$.75

Captain/Lieutenant  
Medical First Responder [MFR]+ \$1.50

All previous provisions inconsistent with the provisions of this resolution are hereby superseded.  
Adopted at a regular meeting of the Reed City Council on June 9, 2025.

**CERTIFICATION**

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of Reed City, County of Osceola, State of Michigan, at a regular meeting held on June 9, 2025, the original of which is on file in my office and available to the public. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan of 1976, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for said meeting.

Dated: June 9, 2025

Amanda Grant

Amanda Grant, City Clerk

2025-13

Motion by Nixon, seconded by Lupo, **CARRIED**, to adopt Resolution 2025-13, Designation of Fund Balance as of 6-30-2025 and allow City Clerk/City Manager/Mayor to sign as presented. Roll call vote. Voting yes were, Meinert, Guiles, Woodside, Bailey, Lupo and Nixon.

**Resolution No. 2025-13****Resolution for Designation of General Fund Balance**

As of June 30, 2025, the City Manager and City Treasurer hereby designates the General Fund 6-30-25

estimated Fund Balance in the following five components as follows:

		Balance 6-30-24	Additions/Deletions	Balance 6-30-25
<b><u>Nonspendable Items</u></b>				
	Prepaid Items - estimate	\$30,000.00	\$0.00	\$30,000.00
	Inventory - estimate	\$36,000.00	\$0.00	\$36,000.00
2.	<b><u>Restricted (only spent for specific purpose by external provider, such as grants)</u></b>			
	None	\$0.00	<u>\$0.00</u>	\$0.00
	<b>Total Restricted Fund Balance</b>	<b><u>\$66,000.00</u></b>	<b><u>\$0.00</u></b>	<b><u>\$66,000.00</u></b>
3.	<b><u>Committed (can only be used for a specific purpose by formal action of Council)</u></b>			
	<b>Total Committed Fund Balance</b>	<b>\$232,405.00</b>	<b>\$0.00</b>	<b>\$232,405.00</b>
4.	<b><u>Assigned (action by Council, City Manager, or City Treasurer)</u></b>			
	Police Dept. (90% of Weighmaster fines) (Council action 2010)	1,200.00	0.00	1,200.00
	Donations Reserved for Capital Projects:			
	Veteran's Memorial Park - car show donation	27,282.00	9,000.00	36,282.00
	Ice Rink Donations - unused donations reserved for next yr-estimate	1,299.00	0.00	1,299.00
	Donation from side-by-side Poker Run to be used for program exp (signage)	710.00	0.00	710.00
	Subsequent year deficit-portion of fund balance needed to balance 23/24 FY	<u>399,680.00</u>	<u>0.00</u>	<u>0.00</u>
	<b>Total Assigned Fund Balance</b>	<b>\$430,171.00</b>	<b>\$9,000.00</b>	<b>\$39,491.00</b>
5.	<b><u>Unassigned (Available for any purpose)</u></b>			
	<b>Total Unassigned Fund Balance</b>	<b><u>\$1,134,477.68</u></b>	<b>\$790,359.96</b>	<b>\$1,924,837.64</b>
	<b>Total Fund Balance</b>	<b><u>\$1,863,053.68</u></b>	<b><u>\$399,679.96</u></b>	<b><u>\$2,262,733.64</u></b>
	Minimum Unassigned Fund Balance Target - (25% of G.F. revenue)	<b>\$283,619.42</b>		<b>\$481,209.41</b>



MML Motion by Guiles, seconded by Bailey, **CARRIED**, to approve the insurance renewal for 2025 and accept the bid from Michigan Municipal League Liability and Property Pool in the amount of \$84,321. Roll call vote. Voting yes were Guiles, Nixon, Woodside, Lupo, Meinert, and Bailey.

Bank Signature Motion by Bailey, seconded by Woodside, **CARRIED**, to approve adding Mayor Pro Tem, Trevor Guiles to the Huntington Bank Card. Roll call vote. Voting yes were Bailey, Lupo, Woodside, Guiles, Nixon and Meinert.

Budget Motion by Guiles, seconded by Woodside, **CARRIED**, to accept 2024-25 Budget Amendments – To balance fund for 06/30/25 due to grant expenses for DWSRF FY24. Affirmed by roll call vote. Voting yes were Lupo, Guiles, Meinert, Bailey, Woodside.

**RESOLUTION FOR BUDGET AMENDMENTS**

DATE: June 9, 2025

Resolution by the City Council to Amend the 2024/25 fund/department budgets as follows:

FUND/ACCOUNT DESCRIPTION					
<b>Fund #591 Water Fund</b>					
Expenditures (by Department)					
	PRESENT BUDGET	ACTUAL TO DATE	ESTIMATE D YEAR END	AMENDE D BUDGET	INCREASE (DECREASE )
Dept #902.500 Construction					
Total Increase in Expenditures	1,726,425	2,187,862	3,450,983	3,450,983	1,724,558
Revenues (by account)					
#501.400 Federal Grant- DWSRF FY24				-	-
					<u>\$ 1,724,558</u>
Total Increase in Revenues	1,558,086	1,977,565	3,282,644	3,282,644	1,724,558
Reason:					
To balance fund for 06/30/25 due to grant expenses for DWSRF FY24					<u>\$ 1,724,558</u>

Date Motion made **06/09/2025** and Passed by a vote of  for   
 ATTESTED BY: Amanda Grant Date: 06/09/2025

Change Order Motion by Guiles, seconded by Woodside, **CARRIED**, to approve change order #2 for DWSRF FY24, for a net amount of (35,605.62). Roll Call vote. Voting yes were Lupo, Nixon, Guiles, Meinert, Bailey, and Woodside.

WRI Change Order Motion by Guiles, seconded by Bailey, **CARRIED**, change order #2 WRI DWSRF phase 1 for \$205,452, contingent on MEDC approval. Roll call vote. Voting yes were, Meinert, Guiles, Lupo, Bailey, Woodside, and Nixon.

OPRA 101 W. Slosson

Motion by Meinert, seconded by Bailey, **CARRIED**, to hold a public hearing on July 14, 2025, to discuss application for OPRA at 101 W. Slosson Ave. Reed City. Affirmed by voice vote.

Consent Agenda Motion by Woodside, seconded by Lupo, **CARRIED**, to approve consent agendas as presented. Affirmed by voice vote.

City Managers Report

City Manager Rich Saladin positively reported on completed projects, ahead of schedule projects and upcoming projects. The master plan is going forward with Planning Commission. Rental Inspection Committee has finished up. Fleis and VandenBrink and Fishbeck are doing a wonderful job with timelines and progress.

City ATTY Report

No further information other than what was discussed.

Mayors Report No further information other than what was discussed.

Council Comments

Charles Lupo gave an update on Sesquicentennial progress; they need volunteers and assistance getting the word out of events. Time Capsule letters are coming in. Nate Bailey gave an update on all he is working on for various events.

Audience No audience comments.

Adjourn Mayor Meinert adjourned the meeting at 7:22 P.M.

*Amanda Grant*

Amanda Grant  
City of Reed City Clerk