

**CITY OF REED CITY
REGULAR COUNCIL PROCEEDINGS
March 10, 2025, at 6:00 P.M.
227 East Lincoln Avenue, Reed City, Michigan**

Mayor Meinert called the meeting to order at 6:00 P.M. in Council Chambers, 227 E. Lincoln Avenue, Reed City, Michigan.

Present: Mayor, Roger Meinert, Mayor Pro Tem, Dan Burchett, Council Members: Trevor Guiles, Brad Nixon, Charles Lupo, Nate Bailey and Nicole Woodside. The City Attorney, David Porteous, was also in attendance. Department Heads attending was Kadee Kidd, Rich Rehkopf, Chris Lockhart, Rich Saladin, Curt Brackenrich, Jeffrey Stein and Amanda Grant. The meeting was opened with the pledge to the flag. There were citizens in the audience.

Agenda: Motion by Meinert, seconded by Woodside, **CARRIED**, to accept the agenda as amended. Affirmed by voice vote.

Minutes: Motion by Nixon, seconded by Bailey, **CARRIED**, to accept the minutes of the January 13, 2025, Council meeting with wording amendment. Roll call vote; voting yes were Nixon, Meinert, Guiles, Burchett, Bailey, Lupo and Woodside.

Bills: Motion by Lupo, seconded by Guiles, **CARRIED**, to approve bills of \$1,350,584.46 as presented. Roll call vote. Voting yes were Nixon, Burchett, Meinert, Guiles, Bailey, Woodside and Lupo.

Reports: Fire Chief Jeffrey Stein, Police Chief Christopher Lockhart, Rich Rehkopf, DPW, and Curt Brackenrich, WWTP, filed written reports. Kadee Kidd provided Financial Reports by email including a Revenue/Expenditure Report as of February 28, 2025. Motion by Bailey, seconded by Lupo, **CARRIED**, to approve the Department Head reports as submitted. Affirmed by voice vote.

Audience Presentations:

Michael Sweet, School Bond Proposal:

Sweet gave a brief demonstration of the improvements that would be made should the bond proposal on May 6th, 2025, passes. More information can be found at [Reed City Schools Bond Proposal 2025 | Reed City Area Public Schools](#).

Russ Nehmer, Osceola County Commissioner:

Nehmer updated the Council on the Osceola County Board of Commissioner's meeting held on February 4, 2025.

Casey Helmboldt, Hometown Heroes Banner Program:

Casey asked Council to support the Hometown Hero's Banner program by allowing the program to use the City's existing flag poles. DPW supervisor Rich Rehkopf asked if this was supported that his department oversee hanging the flags.

Motion by Bailey, seconded by Woodside, **CARRIED**, to approve Helmboldt to go forward with the banner program and utilize the city's existing flag poles for a period of two years, to be reviewed in March of 2027.

Unfinished Business:

Rental Inspection Ordinance:

Motion made by Guiles, seconded by Lupo, **CARRIED**, to create a Rental Inspection committee consisting of (2) City of Reed City neutral residents (2) Landlords in the City of Reed City (2) Tenants in the City of Reed City (1) Reed City Housing Commission committee member (1) Police chief, C. Lockhart, of the City of Reed City PD (1) Fire Department representative, with City Manager to oversee and facilitate establishing guidelines. Affirmed by voice vote.

New Business:

1. Motion by Guiles, seconded by Lupo, **CARRIED**, to approve resolution MIDNR Mutual Aid Agreement. Roll call vote. Voting yes were Nixon, Burchett, Meinert, Guiles, Bailey, Woodside and Lupo.
2. Motion by Guiles, seconded by Lupo, **CARRIED**, to approve selling the DPW's 2002 GMC with 8-foot Western plow, minimum bid \$3500. Roll call vote. Voting yes were Nixon, Burchett, Woodside, Meinert, Guiles, Bailey and Lupo.
3. Motion by Guiles, seconded by Bailey, **CARRIED**, to participate in Household Hazardous Waste pick up with Mecosta and Osceola Lake Conservation districts; permission for City Manager to sign agreement and pay \$1,075. Roll call vote. Voting yes were Woodside, Nixon, Burchett, Meinert, Guiles, Bailey and Lupo.
4. Discussion between Council on how to proceed with City Manager's evaluation, a 3-person committee was agreed upon of Nixon, Meinert and Bailey. Recommendation will be brought to June's Council meeting.
5. Motion by Guiles, seconded by Meinert, **CARRIED**, to approve repaving 200th Ave in conjunction with Osceola County Road Commission for \$14,000; allow City Manager to sign. Roll call vote. Voting yes were Nixon, Burchett, Woodside, Meinert, Guiles, Bailey and Lupo.
6. Motion by Guiles, seconded by Woodside, **CARRIED**, to approve budget amendments in the total amount of \$91,000. Roll call vote. Voting yes were Guiles, Bailey, Woodside, Nixon, Burchett, Meinert, and Lupo.

RESOLUTION FOR BUDGET AMENDMENTS

DATE: March 10, 2025

Resolution by the City Council to Amend the 2024/25 fund/department budgets as follows:

FUND/ACCOUNT DESCRIPTION	PRESENT BUDGET	ACTUAL TO DATE	ESTIMATED YEAR END	AMENDED BUDGET	INCREASE (DECREASE)
<u>Fund #661 Equipment Pool</u>					
<u>Expenditures (by Department)</u>					
Dept #982- Equipment Maint/Repairs	233.865	125.664	243.865	243.865	10.000
<u>Total Increase in Expenditures</u>					\$ 10.000
<u>Revenues (by account)</u>					
#669.100- Contrib from General Fund		10.000	10.000	10.000	10.000
<u>Total Increase in Revenues</u>					\$ 10.000

Reason:

Contribution from GF to cover the cost of the 2024 3/4 GMC Truck approved by council on 02/10/25

Date Motion made March 10, 2025 and Passed by a vote of 6 to 0

TESTED BY Amanda Grant

DATE 3/10/2025

<u>RESOLUTION FOR BUDGET AMENDMENTS</u>		<u>ACTUAL TO DATE</u>	<u>ESTIMATED YEAR END</u>	<u>AMENDED BUDGET</u>	<u>INCREASE (DECREASE)</u>
<u>FUND/ACCOUNT DESCRIPTION</u>	<u>PRESENT BUDGET</u>				
3. <u>Fund #101 General Fund</u>					
<u>Expenditures (by Department)</u>					
<u>Dept #441- DPW</u>	<u>297,100</u>	<u>185,651</u>	<u>368,100</u>	<u>368,100</u>	<u>71,000</u>
<u>Dept #968- Appropriations</u>			<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<u>Total Increase in Expenditures</u>					<u>\$ 81,000</u>
<u>Revenues (by account)</u>					
<u>#402 Current Tax- Real Prop</u>	<u>610,000</u>	<u>610,000</u>	<u>691,000</u>	<u>691,000</u>	<u>81,000</u>
<u>Total Increase in Revenues</u>					<u>\$ 81,000</u>
Reason:					
Pay for the City's portion of 200th Ave repaving \$14,000					
Pay for the City's portion of 220th Ave lighting & signage \$57,000					
Appropriations due to Equip Pool to cover 2024 GMC Truck for DPW \$10,000					
Date Motion made <u>March 10, 2025</u> and Passed by a vote of <u>6 to 0</u>					
ATTESTED BY <u>LeAnneta Grant</u>					<u>DATE 3/10/2025</u>

7. Motion by Guiles, seconded by Bailey, **CARRIED**, to approve Capital Improvement Plan as presented. Roll call vote. Voting yes were Nixon, Burchett, Meinert, Guiles, Bailey, Lupo and Woodside.
8. Motion by Nixon, seconded by Lupo, **CARRIED**, to approve the recommended bid for (2) floating aerators in the WAS Basin by Hamlett Environmental Technologies for \$50,870.00. Roll call vote; voting yes were Lupo, Burchett, Guiles, Meinert, Bailey, Nixon and Woodside.
9. Motion by Guiles, seconded by Woodside, **CARRIED**, to accept the recommended bid by Fleis and VandenBrink engineers, for (3) variable frequency drives for the existing Aeration Blowers by Detroit Pump for \$55,685.00, which includes a 48-month warranty. Roll call vote; voting yes were Meinert, Woodside, Lupo, Bailey, Guiles, Burchett, and Nixon.
10. Motion by Guiles, seconded by Bailey, **CARRIED**, to accept Dan Burchett's resignation as the ex officio on the Housing Commission board and nominating Charles Lupo as the replacement. Affirmed by voice vote.
11. Motion by Bailey seconded by Guiles, **CARRIED**, to approve sending Resolution 2025-4 to Planning Commission and to conduct a public hearing. Roll call vote, voting yes were, Bailey, Lupo, Meinert, Guiles, Burchett, Woodside, and Nixon.
12. Motion by Guiles, seconded by Lupo, **CARRIED**, to rescind previous approved agreement between parties concerning the new city logo. Affirmed by voice vote, voting yes were, Woodside, Bailey, Meinert, Guiles, Lupo and Nixon. Burchett abstained.
13. Discussion on string lighting being put up downtown. Bailey offered to do more research and will report back.
14. Motion by Bailey, seconded by Lupo, **CARRIED**, to approve consent agenda. Affirmed by voice vote.

City Managers Report:

City Manager Rich Saladin provided a written report along with updating council on the incredible work on all the projects going on in the City. A special shout out to Gerber Construction for completing work ahead of schedule.

Mayors Report:

Woodside has bills in March.

Attorney Report:

Attorney David Porteous had nothing to add other than what was discussed previously. Porteous complimented our officers on their tremendous effort on the blight ordinance.

Council member comments:

Lupo and Bailey gave an update on Sesquicentennial planning and new webpage.

Audience Comments:

Donna Wheeler asked if Hometown Hero's program was a non-profit, Bailey answered that it was a national non-profit organization, however, it is unclear if Helmboldt is affiliated with that organization.

Adjourned:

Mayor Meinert adjourned the meeting at 8:20 PM.

Amanda Grant

Amanda Grant,
Clerk